

**Annual General Meeting - Sparks Street BIA & Mall Authority**  
**Tuesday, January 17<sup>th</sup>, 2023**  
**3:28pm – 3:40pm**  
**Hybrid – Office & ZOOM call**

- Kevin McHale, Sparks Street BIA staff
- Marissa Lord, Sparks Street BIA staff
- Ian Wright, owner The Snow Goose
- Daniel Hayston, owner Le Moulin de Provence KD
- Michael Swan, Director of Leasing and Property Management at Brookfield
- Court Curry, Manager of Right of Way, Heritage and Urban Design Services at the City of Ottawa
- Maxime Neelakantan, Manager, Portfolio Management · Public Services and Procurement Canada
- Tessa Franklin representing Councillor Ariel Troster

**Declarations of pecuniary interest including those arising from prior meetings - *none***

- 1. Adoption of the Agenda – Max, seconded Tessa**
- 2. Approval of Past Minutes – SSMA – Michael, seconded Tessa**
- 3. Update from the Chair – Court**
  - *Court thanked Kevin, Marissa, and Bob, and formerly Laura for all they did in 2022; looking back at the report that was prepared by staff, the year started off rough and accomplished return of events, implementation of Sue Ellen, the public realm plan programs, Play and Grow, and look forward to future of Wellington and transit across the bridge and we will continue to look for opportunities to advance the public realm plan with partners and the MA looks forward to support the BIA. Thanks to Kevin and team and look forward to the year ahead*
  - *Kevin thanked his staff, Marissa and Bob and Marissa for the hours put into generating the report, Laura for her contributions over the years with the BIA and Sue-Ellen here for getting 11 of 10 grants to businesses who will be wrapping up in the next month and a half*
- 4. Presentation of the Annual Report and Financials – Kevin**
  - *Kevin provided the Mall Authority financial statements to board members and went over the operating reports*
- 5. Presentation of the 2023 Budget – Kevin**

- *Kevin provided the Mall Authority 2023 approved budget that was just reviewed and approved in the prior MA Board meeting and went over the operating reports*

#### **6. 2023 Outlook**

- *Kevin went over how the BIA went from just putting on events to growing and becoming champions of the space, politically, locally and federally, the organization continues to grow and evolve with opportunities for more staff, a new office, and expansion of the footprint of the BIA to allow it to grow and have more influence and be a voice for a number of businesses and properties that don't currently have one, continuing a full calendar of events, working on capital projects, and looking forward to next project/improvement and always make it a great place to visit and do business*

#### **7. Other Business – none**

**Adjournment** – *Max, seconded Tessa*