



**Annual General Meeting**  
**Tuesday, January 16<sup>th</sup>, 2024 3:00-4:30pm**  
**Zoom - Inperson**

Present:

Kevin McHale: Executive Director of the Sparks Street BIA and Mall Authority

Court Curry: Manager, Right of Way, Heritage and Urban Design - City of Ottawa

Michael Swam: Assistant Vice President, Property Management and Leasing Office & Industrial-Morguard

Maxime Neelakantan: Director, Owner-Investor, Science and Parliamentary Infrastructure Branch

Nathalie Roy-Patenaude: Director, Real Estate Management - NCC

Ariel Troster – Councillor

Tessa Franklin - Councillor's Assistant

Explanation of meeting format

Declaration of Conflicts - none

1. Approval of Agenda – mover Max, seconder Nathalie

2. Approval of the past minutes

Michael Swan: I am no longer the Director of Policing and Property Management for Brookefield, they are now the AVP for Morguard.

Max: Director of Owner Investor is my title and has been since 2022.

*Mover Nathalie, seconder Max.*

3. Update from Chair

Court: We are looking forward to a great Winterlude in 2024 on Sparks Street! Also wanted to give a shoutout to Nathalie for the Kichesippi pop-up space, it is a great addition to Sparks Street.

Congratulations on that. I also wanted to acknowledge the direction that our city councillor gave us in the 2023 budget process. There are two components: one looking at interim improvements to Sparks Street in 2024, so Kevin and I and our director of roads and Councillor Troster and her team, we did a walk about and looked at it together interim fixes on the city side to make improvements to the streetscape and restart conversations with the federal government on investment in the public realm plan. We are meeting next week internally and looking at engaging with PSPC and NCC on the public realm plan in Q2 2024 we owe an update, and we will be doing so. We look forward to getting that started.

4. Presentation of the Annual Report and Financials

Kevin reviews highlights of 2023.

Motion that the board of the MA as accepted and approved the 2022 financial report – *firster Nathalie, seconder Max – carried.*

5. Presentation of the 2024 Budget
6. 2024 Outlook  
Kevin does an overview of the 2024 plan.
7. Other Business - *none*

Adjournment – *Nathalie firsts, Max seconds.*