

**Annual General Meeting**  
**Monday, Jan 17, 2021 7:00pm – 8:00pm**  
**ZOOM**

Explanation of meeting format

Declaration of Conflicts

1. Approval of Agenda
2. Approval of the past minutes
3. Update from Chair
4. Approval of updated Governance for the SSBIA and SSMA

***WHEREAS** Subsection 238(2) and 238(2.1) of the Municipal Act, 2001, provides that every local board shall pass a Procedure By-law governing the calling, place and proceedings of meetings and providing for public notice of meetings; and*

***WHEREAS** Subsection 270(2) of the Municipal Act, 2001 provides that every local board shall adopt policies with respect to the sale and disposition of land, hiring of employees, and procurement of goods and services;*

***WHEREAS** Section 88.18 of the Municipal Elections Act, 1996 provides that local boards shall establish rules and procedures with respect to the use of board resources during an election campaign period;*

***WHEREAS** the Sparks Street Mall BIA, a “local board” as defined by the Municipal Act, 2001, wishes to adopt the attached Procedure By-law and Policies as required by the Municipal Act, 2001 and Municipal Elections Act, 1996;*

***THEREFORE, BE IT RESOLVED** that the Sparks Street BIA Board adopts the attached documents as required by the Municipal Act, 2001 and Municipal Elections Act, 1996:*

- i. Document 1, Sparks Street BIA Procedure By-law;*
- ii. Document 2, Sparks Street BIA Board Policies with respect to the sale and other disposition of land, hiring of employees, and procurement of goods and services;*
- iii. Document 3, Sparks Street BIA Board Election-Related Resources Policy.*

5. Presentation of the Annual Report and Financials
6. Presentation of the 2022 Budget
7. 2022 Outlook
8. Other Business

Adjournment

